

FIRE CAPTAIN

(Promotional Class)

GENERAL STATEMENT OF DUTIES

Direct and assist in the activities of a fire company; perform fire prevention work; train and drill other employees in standardized methods of fire fighting, use of equipment, fire prevention, and first aid; and related work as required.

DISTINGUISHING FEATURES OF THE CLASS

Employees of this class perform generally all phases of work attached to the class, provided, however, any one or more of the phases or general duties may be assigned for specialized performance to any of the various employees of the class. Each phase of work carries with it its own individual responsibilities and personal hazards. The work involves both supervisory and non-supervisory duties and is performed under the general supervision of a superior officer. This class ranks immediately below that of Assistant Fire Chief.

EXAMPLES OF WORK

(Illustrative only)

Respond to all fire alarms or emergency calls assigned to his company, size up and lay hose lines when necessary;

Direct and assist in the fire fighting work of subordinates;

Inspect property at scene of fire to prevent re-ignition;

Supervise and assist in the work of subordinate employees at the stations;

Inspect apparatus and equipment, grounds, and station to insure proper order and condition and that fire apparatus is at all times ready for instant use;

Perform minor clerical work, such as making reports on fires, personnel, activities of company, and the preparation of requisitions for supplies, etc.;

Inspect public buildings, business houses, hospitals, schools, and places of public gatherings under special direction of the Chief for the purpose of detecting fire hazards or conditions which are otherwise hazardous to life or property;

Prepare and conduct employee training courses.

SPECIAL REQUIREMENTS FOR ADMISSION TO ELIGIBILITY TEST AND FOR BEGINNING WORK IN CLASS

Must be a regular and permanent employee in good standing in the CLASS OF FIRE DRIVER for a period of one year on closing date of application.

Must be at least twenty-one (21) years of age;

After offer of promotion, but before beginning work in this class, must pass a medical examination prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position.

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| Rev | 10-05-62 |
| | 07-21-93 |
| | 03-24-94 |